



SIMMAT

& Associates Pty Ltd

QUALITY MANAGEMENT SYSTEM REQUIREMENTS

QUALITY MANAGEMENT SYSTEM REQUIREMENTS: ISO9001

COURSE INFORMATION

Simmat & Associates together with the Australian Industry Group are proud to present another quality training program

Enquiries

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How to Register

Simply complete the registration form overleaf and forward your cheque to:

Australian Industry Group
PO Box 289
North Sydney NSW 2059
Facsimile 02 9466 5432

Seminar Benefits

- Improved decision making
- Ability to identify improvement opportunities
- The potential to improve performance and efficiency of processes and add value to the bottom line
- New techniques and knowledge to tackle business challenges with confidence
- Personal and professional skills growth
- Networking with other Ai Group members

Quality management systems are essential in the current Australian business climate, and have a key role in assisting in managing the customer focus of a business. This seminar explores the core elements of the ISO 9001:2000 standard. It also examines the international requirements of a management system.

Structured for those who work with, or need to develop a quality management system, the focus is on why the elements of the management system exist and what value they add to your organisation.

Importantly, you will be able to determine what you can remove from that old folder of quality procedures!

Whether you are new to quality or are seeking to refresh your knowledge and gain new insights for improving your current system, then spending a day with our expert presenter will give you the opportunity to achieve lasting benefits.

Objectives

The seminar is designed to improve your ability to:

- Effectively review the effectiveness of your current quality assurance program
- Identify how to successfully modify your current quality systems
- Determine the essential elements required in your QMS
- Identify how to introduce a continuous improvement program
- Identify how to integrate resource management using the standard
- Identify the factors that lead to product defects

Seminar Presenter: Kobi Simmat

Kobi has trained and advised numerous companies in the development of management systems (Integrated Environmental, Quality, OHS, HACCP), and carries out audits and reviews to identify opportunities for strategic and process improvements. Kobi holds graduate and post graduate qualifications to support his extensive industry experience. Kobi possesses core skills and experience in management systems training with his know how extending to ensuring that in the development and implementation phases of management system projects, all organisational impacts are considered and managed including, human resources, financial, and operational requirements.

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QUALITY MANAGEMENT SYSTEM REQUIREMENTS



QUALITY MANAGEMENT SYSTEM REQUIREMENTS: ISO9001

THE PRINCIPLES OF THE ISO 9001: 2000 STANDARD

Background and types of quality problems and overview of the standard. Principles of quality management and understanding the ISO terminology.

MANDATORY ELEMENTS OF THE STANDARD & EXCLUSIONS

Quality objectives that impact on the quality management system, key performance indicators.

MANAGEMENT COMMITMENT

How is the organisation directed and what do we need to do? What are the responsibilities of management?

THE PROCESS OVERVIEW

A review of what we do and how we get the job done. Utilising a flow chart and mapping processes.

QUALITY OBJECTIVES AND TARGETS

What are the unique selling points that make us different? How can we ensure that we deliver these, and where are the improvement opportunities?

DOCUMENT CONTROL, RECORDS AND PROCEDURES

What do we need to document, what software can we use, how do we ensure compliance, how do we keep the procedures up to date?

RESOURCE REQUIREMENTS

Who do we need, what equipment do we use, where do we work – how does this all come together and then how do we train our people ?

QUALITY ASSESSMENT & AUDITING

The audit practice, preparing for an audit, relevant records, audit criteria.

IMPROVEMENT

The standard calls for continual improvement, but how do we do this. Tracking changes, corrective and preventative action.

CERTIFICATION OR ACCREDITATION

What does this mean and what is required. Who offers certification and what is the basis for comparison?

SEMINAR FORMAT:

The "Quality Management Systems Requirements: ISO 9001:2000" seminar is one of four Ai Group manufacturing control seminars, providing the opportunity to refresh and learn new techniques. So it applies to those new to production management and those with experience. Our format is **interactive and practical** giving participants the opportunity to solve business problems, using proven methodologies and strategies. The objective is to provide lasting benefits and savings by improving the cost effectiveness of operations.

IN-HOUSE COURSES

The seminar can also be conducted on a company's own premises and can be customised to suit the specific requirements of a particular business or to cater to issues specific to a company. If you have a group of 8 or more, this option could be the most cost effective means of training your staff. For enquiries contact David Richardson on (02) 9466 5566

Date:/...../..... (Please nominate course date you wish to attend)
Venue: North Sydney Leagues Club, 12 Abbott St Cammeray NSW
Time: 8.30 am Registration, Seminar 9.00am - 5.00pm
Fee: Members \$470 (includes GST) Non Members \$570 (Includes GST)

Registration

Please send to David Richardson with a cheque made payable to Australian Industry Group, PO Box 289 North Sydney NSW 2059 or send by fax on (02) 9466 5432 and follow with cheque. Once received, a fax confirming your registration and tax invoice will be sent.

Participant Name and Title												
Company												
Address												
Phone				Fax				Email				
A cheque is enclosed for the total fee of \$ _____ made payable to Australian Industry Group												
Please debit my credit card \$ <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Diners <input type="checkbox"/> Amex												
Credit Card Number										Expiry Date		
Cardholder's Name						Cardholder's Signature						

Cancellation Policy –Registration may be cancelled up to five working days prior to commencement of course with participants either transferring to another course or receiving a full refund. If no cancellation notice is received or cancellation is made less than 5 days prior to commencement of course, no refund will be issued. You may substitute another participant at any time prior to course commencement date should the nominated person be unable to attend. Ai Group reserves the right to cancel or postpone a course to an alternative date. All registered participants affected by such changes will receive a full refund or be offered the opportunity to transfer to the next available course program.